# **By-Law XVII - Local Chapter Ordinances**

# **Tennessee Graduate Chapter**

#### ORDINANCE 1

#### TITLE

Sec. 1. This Chapter shall be known as Tennessee Graduate Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of April 23<sup>rd</sup>, 1983.

Sec. 2. No additions to By-Law I, Sec 2 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 2**

## **MEMBERSHIP**

Sec. 1. No additions to By-Law II, Sec 1 of the Uniform Graduate Chapter By-Laws.

#### **ORDINANCE 3**

# **ELECTION OF MEMBERS**

Sec. 1. Any Graduate Brother in good standing of Psi Chapter, or any Graduate Brother residing in the state of Tennessee in good Fraternal standing shall be accorded membership in this Chapter upon the payment of the Annual Dues.

Sec. 2. Nomination for Fraternity Membership shall occur at any stated meeting and be seconded by at least five (5) members in good standing. The Judiciary committee shall investigate the nominee's qualifications and report its findings at the next stated meeting of the Chapter; there shall be no discussion of the nominee prior to the presentation of this report. Notice of nomination shall be read at the next stated meeting following the meeting where the report was presented with discussion being allowed. Balloting shall occur no sooner than thirty (30) days nor later than one-hundred twenty (120) days after the original date of nomination.

## ORDINANCE 4

OFFICERS AND ORDER OF ELECTION

Sec. 1. The Officers of the Chapter and Order of Election shall be: Regent, Vice-Regent, Secretary-Treasurer, Historian, Chaplain and (the most) Immediate Past Regent (this office shall not be elected) not holding elective or appointed office.

## ORDINANCE 5

# QUALIFICATION, ELECTION AND INSTALLATION OF OFFICERS

- Sec. 1. The nomination and election of officers shall occur at the Summer meeting each year. Written notice of said meeting shall be made by First Class Mail to all Chapter Members in good standing and must be post-marked no less than seven (7) days no more than twenty (20) days prior to the date of said meeting. No election of Officers shall commence prior to the affirmation of a quorum present. In order to serve as Regent or Vice-Regent, the candidates must have been Members in good standing of the Chapter for at least ninety (90) days prior to the date of election.
- Sec. 2. No additions to By-Law V, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law V, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. Officers-elect shall be installed at the Fall meeting.
- Sec. 5. No additions to By-Law V, Sec 5 of the Uniform Graduate Chapter By-Laws.
- Sec. 6. In the event of resignation, refusal or permanent inability to of the Regent to discharge the duties of office, the Vice-Regent shall succeed to the Office of Regent to complete the unexpired portion of the term of Regent. If the Vice-Regent shall refuse, or for whatever reason be unable to succeed to the Office of Regent, the Secretary-Treasurer shall become Acting Regent (while retaining own office) and shall conduct an election for the office of Regent within forty-five (45) days. Should the Secretary-Treasurer be unable to perform these duties, the remainder of the Executive Committee shall appoint an Acting Regent who shall function in the manner previously mentioned.
- Sec. 7. No additions to By-Law V, Sec 7 of the Uniform Graduate Chapter By-Laws.

#### **ORDINANCE 6**

#### **DUTIES OF OFFICERS**

- Sec. 1. The Regent, in conjunction with the Secretary-Treasurer, shall prepare an Annual Report on the State of the Chapter, reviewing programs, making recommendations for future programs and/or policies and including an annual financial statement; said report shall be presented to the Chapter at the Summer meeting.
- Sec. 2. The duties of the Vice-Regent shall include acting as Program Chairman of the Chapter, coordinating all professional and social programs, except Continuing Professional Education.

- Sec. 3. The Secretary-Treasurer shall prepare the annual budget in conjunction with the Regent, for approval by the Executive Committee.
- Sec. 4. No additions to By-Law VI, Sec 4 of the Uniform Graduate Chapter By-Laws.
- Sec. 5. No additions to By-Law VI, Sec 5 of the Uniform Graduate Chapter By-Laws.
- Sec. 6. No additions to By-Law VI, Sec 6 of the Uniform Graduate Chapter By-Laws.
- Sec. 7. The Historian shall prepare and transmit the quarterly newsletter to the MASK and collect, catalogue and record all data, objects, etc., that may prove to be of historical value.
- Sec. 8. No additions to By-Law VI, Sec 8 of the Uniform Graduate Chapter By-Laws.
- Sec. 9. No additions to By-Law VI, Sec 9 of the Uniform Graduate Chapter By-Laws.
- Sec. 10. No additions to By-Law VI, Sec 10 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 7**

#### COMMITTEES AND THEIR DUTIES

- Sec. 1. No additions to By-Law VII, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. The Chapter shall also have a Properties Management Committee.
- Sec. 3. No additions to By-Law VII, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. The Executive Committee shall consist of the elected officers of the Chapter, the Chairman of the Properties Management Committee (non-voting) and the Collegiate Representative of Psi Chapter (non-voting). The Regent, after seeking recommendations from the Regent and GCD of Psi Chapter, shall with the advice and consent of the Executive Committee, appoint the Psi Collegiate Representative. The Psi Chapter representative shall act as a liaison between the two Chapters.
- Sec. 5. No additions to By-Law VII, Sec 5 of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. A. No additions to By-Law VII, Sec 5, Sub-Sec A, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. B. No additions to By-Law VII, Sec 5, Sub-Sec B, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. C. No additions to By-Law VII, Sec 5, Sub-Sec C, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. D. No additions to By-Law VII, Sec 5, Sub-Sec D, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. E. No additions to By-Law VII, Sec 5, Sub-Sec E, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. F. No additions to By-Law VII, Sec 5, Sub-Sec F, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. G. No additions to By-Law VII, Sec 5, Sub-Sec G, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. H. No additions to By-Law VII, Sec 5, Sub-Sec H, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. I. No additions to By-Law VII, Sec 5, Sub-Sec I, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. J. No additions to By-Law VII, Sec 5, Sub-Sec J, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. K. No additions to By-Law VII, Sec 5, Sub-Sec K, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. L. The Properties Management Committee shall consist of two (2) Graduate Brothers, two (2) Psi Chapter Brothers and a Chairman appointed by the Regent (with consent of the Executive Committee). The duty of this committee shall be to establish policy for and manage any real and/or personal properties owned by the Chapter, subject to the approval of the Executive Committee. The Chairmen of this committee shall be responsible for coordination and administration of all activities and policies relating to the Committee's areas of jurisdiction.

Sec. 6. The Executive Committee shall meet at least quarterly; additional meetings may be held a the call of the Regent, or upon demand of at least three (3) Executive Committee Members; at least twenty-four (24) hours notice shall be given to the Executive Committee members for an regular or special meeting. All meetings of the Executive Committee shall be open to the General Membershiip, unless a three-fourths majority of the EC votes to meet in limited closed session. Closed sessions must be limited to only the topic(s) specified in the motion for limited closed session. A quorum for any meeting shall not be less than five (5) members of the EC.

Sec. 7. No additions to By-Law VII, Sec 7 of the Uniform Graduate Chapter By-Laws.

#### **ORDINANCE 8**

# **RECORDS**

Sec. 1. No additions to By-Law VIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

# ORDINANCE 9

## UNETHICAL CONDUCT

Sec. 1. No additions to By-Law IX, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law IX, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law IX, Sec 3 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 10**

#### **MEETINGS**

- Sec. 1. The regular meetings of the Chapter shall be held quarterly on dates and at the times determined by the Regent with advice and consent of the Executive Committee. There shall be a minimum of three (3) business meetings annually.
- Sec. 2. No additions to By-Law X, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law X, Sec 3 of the Uniform Graduate Chapter By-Laws.

#### **ORDINANCE 11**

#### **DUES**

- Sec. 1. Any person, not already a Brother of Kappa Psi, who becomes a member of this Chapter shall pay as initiation fees, one (1) years dues, the Grand Council membership fee and twenty-five dollars (\$25) at the time of initiation.
- Sec. 2. Each Member shall pay annual dues of ten dollars (\$10.00). From the above ten dollars, one (\$1.00) shall be set aside in the Chapter's Grand Council Convention fund, which shall be used to defray the expenses of the Chapter Delegates and Alternate Delegates to the Grand Council Convention; an additional one dollar (\$1.00) shall be set aside in a Chapter Province Assembly Fund to defray the costs of the delegate and alternate delegate to the Province Assembly. The remaining eight dollars (\$8.00) shall be used for the general operations of the Chapter. Newly graduated Brothers shall be accorded complimentary membership and shall not be assessed the Annual Dues until the January following their graduation. Any Brother in good standing upon payment of five-hundred dollars (\$500.00) shall become a LIFE MEMBER of the Chapter, not subject to the payment of Annual Dues and/or any special assessments. The Chapter shall hang a portrait of suitable photograph of the Brother with appropriate notation of LIFE MEMBERSHIP in the Chapter Room. Any Brother in good standing upon payment of one-thousand dollars (\$1000.00) shall become a MEMORIAL LIFE MEMBER of the Chapter. In addition to the benefits of LIFE MEMBERSHIIP, the Member may have a room in the Chapter house named in his honor or after a person he so designates. Any Brother in good standing upon payment of one-hundred dollars (\$100.00) shall become a FOUNDER of the Chapter house and have their name placed on the FOUNDERS PLAQUE; this donation shall NOT relieve the Brother of Annual Dues or other special assessments.
- Sec. 3. No additions to By-Law XI, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. No additions to By-Law XI, Sec 4 of the Uniform Graduate Chapter By-Laws.
- Sec. 5. No additions to By-Law XI, Sec 5 of the Uniform Graduate Chapter By-Laws.

# **ORDINANCE 12**

## SECRECY

- Sec. 1. No additions to By-Law XII, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. No additions to By-Law XII, Sec 2 of the Uniform Graduate Chapter By-Laws.

# **ORDINANCE 13**

## RITUAL OF INITIATION

Sec. 1. No additions to By-Law XIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

# **ORDINANCE 14**

## **OUORUM**

Sec. 1. No additions to By-Law XIV, Sec 1 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 15**

## PARLIAMENTARY PROCEDURE

Sec. 1. No additions to By-Law XV, Sec 1 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 16**

# AMENDMENTS (LOCAL CHAPTER ORDINANCES)

- Sec. 1. No additions to By-Law XVI, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. No additions to By-Law XVI, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law XVI, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. No additions to By-Law XVI, Sec 4 of the Uniform Graduate Chapter By-Laws.

Reviewed and Approved by the Tennessee Grad Chapter on:

Reviewed and Approved by the Legislative Committee of Kappa Psi on: